

OFFICE OF THE CLERK
UNITED STATES DISTRICT COURT
DISTRICT OF DELAWARE

Peter T. Dalleo
CLERK OF COURT

LOCKBOX 18
844 KING STREET
U.S. COURTHOUSE
WILMINGTON, DELAWARE 19801
(302) 573-6170

February 28, 2008

TO: Victar Shipley
SBI #356680
H.R.Y.C.
P.O. Box 9561
Wilmington, DE 19809

**RE: New Complaint Received - Civil Action 08-110 GMS
Victar Shipley v. Warden Rapheal Williams, et.al.**

Dear Mr. Shipley:

We are in receipt of a new civil action and an application to proceed without prepayment of fees and affidavit, submitted by you, to which we have assigned Civil Action Number 08-110 GMS. Please be advised that your papers do not contain a date of completion or an original signature. Please sign and date the enclosed copies of your complaint and application to proceed/affidavit and return it to the Clerk's Office within 30 days.

You are also required to submit to the Clerk of Court, a certified copy of your trust fund account statement (memorandum or institutional equivalent, with attachments) **showing all deposits, expenditures and balances** during the six-month period, immediately preceding the filing of the complaint, obtained from the appropriate official at the institution at which you are confined. **FAILURE TO RETURN THE REQUESTED INFORMATION WITHIN 30 DAYS FROM THE DATE THIS LETTER IS SENT SHALL RESULT IN DISMISSAL OF THIS ACTION WITHOUT PREJUDICE.**

Your signed Complaint and affidavit of pauper status will be submitted to a judge for determination as to your standing to proceed as a pauper.

Nothing contained in this letter is intended to express an opinion as to the merits of any claims which you may be alleging.

Sincerely,

/rbe

PETER T. DALLEO
CLERK

cc: Docket, CA 08-110 GMS

Enclosure: Copy of Complaint and IFP, for signature, date and
return to Clerk of Court